



# BYHP

“Supporting Young People in Housing Need”

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## Application for Employment

Surname.....  
First Name.....  
Contact Address.....  
.....Post Code.....  
National Insurance Number.....  
Contact Tel. No: (Day).....  
(Eve).....  
Email address.....

## Present/Most Recent Employment or Voluntary Role

Job Title.....Salary: £.....pa  
Starting Date.....Notice Required.....  
Employer/Organisation.....  
Nature of Business/Activity.....  
Please outline your duties  
(Continue on a separate sheet if necessary):

### Previous Employment/Volunteering History

Please give details of other jobs/volunteer roles you have had starting with the most recent

Employer/Organisation	Dates From & To	Position and Duties

(Please continue on a separate sheet if necessary)

### Education & Training

Secondary School, Colleges, Universities	Dates	Details of Subjects & Exam Results

### Other Training/Qualifications & Members of Professional Bodies with Dates & Levels Attained

Qualification/Professional Body	Date

## Relevant Experience

Please say why you are applying for this post and highlight any achievements or experiences, including those gained through voluntary work that you consider relevant to this application. It is important to look at the job description and personal specification to see what skills and experience we are looking for and tell us how you meet them. Please be specific and give examples. Continue on a separate sheet if necessary.

## Other Information

Please give details of any criminal convictions. Any job offer will be subject to your satisfactory clearance with the Criminal Records Bureau.

NB: Under the Rehabilitation of Offenders act 1974 you are required to give details of any convictions which are not 'Spent'

Do you have a full driver's licence? Yes  No

Do you have use of a vehicle? Yes  No

If you are not British, are there any restrictions on you obtaining employment in this country?

Are you, at present suffering from any long term illness or disability that may affect your carrying out duties required in the job description?

Yes  No

If yes, please give details:

### References

Please give details of two referees who can confirm that you meet the person specification for the post, one of which should be your current or last employer. If you are or have recently been a student, one should be a senior staff member from your place of study.

Reference 1		Reference 2	
Name		Name	
Position		Position	
Address		Address	
Contact Tel. No		Contact Tel. No	

Can we take up references prior to interview? Yes  No

***Please note that any job offer will be subject to satisfactory references, medical clearance and a CRB check.***

Can you please advise where you saw this post advertised.....

### Declaration

I declare that the information in this form is true and complete. I understand that if it is subsequently discovered that any of the details I have given are false or misleading, I may be regarded as ineligible for recruitment or liable to be dismissed.

Signed:.....Date:.....